

TO: **ALL ARCHITECTS OF RECORD**

FROM: Thomas B. O'Connell, Administrator
 Architecture & Engineering Division
 1520 East Sixth Avenue
 PO Box 200103
 Helena MT 59620-0103

DATE: January 18, 2007

SUBJECT: Selection of Architects

Firms interested in being considered for interviews on the project listed below must submit **two (2) copies** of Form 115 to the A&E Division by close of business (5:00 p.m.) on ***Friday, February 9, 2007***. Qualifications received after the closing time will not be considered. Facsimiles of qualifications will not be accepted.

Firms chosen for interviews will be given a preliminary project program and be asked to present their credentials before selection committees, whereupon a list of three (3) qualified firms shall be presented to the director, Department of Administration, for an appointment in accordance with 18-2-112 MCA.

Form 115 is available on the A&E Division web site:
<http://architecture.mt.gov/default.asp>

If there are any questions regarding the selection process, please contact Contract Officer Russ Katherman at (406) 444-3332 or rkatherman@mt.gov

cc: Paul Blumenthal, A&E Division
 Joe Triem, A&E Division
 Richard Sims, Director of the Montana Historical Society
 Walt Banziger, MSU Office of Facilities Services

ARCHITECTURAL PROJECTS

MUSEUM OF THE ROCKIES EXPANSION & RENOVATION MONTANA STATE UNIVERSITY

BOZEMAN, MT

A/E #23-02-10-01 (delegated); MSU PPA #03-0150

Project Budget: \$12,000,000

Due to an internal MSU administrative oversight, this project is undergoing a re-advertising and re-selection process. It was initially advertised in July, 2006.

The Museum of the Rockies (MOR) was founded as part of Montana State University to study and interpret the remarkable region in which it is located. Together, the collaboration has built the largest natural history museum in the Northern Rockies and has created a strong tradition of service to the people of Montana.

The Museum goals are to surpass current boundaries in paleontological research, preserve history of the West for generations to come, and make a new contribution by sharing the geological, botanical and wildlife wonders of the Yellowstone caldera. The project addresses four components of the Museum goals: dinosaur paleontology, western history, Yellowstone caldera science, and child life/community involvement. The project seeks to improve the following building components: collections storage, dynamic and engaging entrance sequence from the street to the interior, visitor access from the existing courtyard to each exhibition hall, and a flexible, multi-purpose space for museum and community events.

Program elements include, but are not limited to the following: infill the existing courtyard at the basement and main floor levels; new paleontology research institute; new exhibit halls; new historic vehicle storage; reconfigured history and textile collections storage; new paleontology collections storage; new loading/receiving dock; new freight elevator; renovated history hall; renovated main lobby entry; new service drive. It is anticipated that approximately 39,000 sf of new space will be constructed in this expansion.

MSU has already completed a programming effort and a feasibility study effort to be made available only to firms short-listed for an interview, due to copying and handling expense.

For more information, please contact Russ Katherman, Contract Officer, A&E Division, at (406) 444-3332.

**ADDITIONAL WORK DORMITORY HOUSING
MONTANA STATE PRISON
DEER LODGE, MT
A/E #27-12-02**

Preliminary Project Budget: \$150,000 (Total \$2,660,000)

The Office of the Governor and the Department of Corrections have acknowledged the need for housing additional male inmates at the Montana State Prison Work Dormitory in Deer Lodge, Montana. Current housing, dining and associated facilities do not accommodate the growing inmate population.

The addition and renovation of the Work Dormitory Housing Unit will provide housing for an additional 100 minimum-security inmates and include renovation and the construction of additional space for lockers, toilets, kitchen, dining, visitor, medical and staff areas. The project will involve new construction and modification of the existing Men's Dormitory. MSP is investigating the possibility of a bio-fuel heating plant for the Work Dormitory and adjacent dairy complex. If feasible, this component may be integrated into the project.

The initial \$150,000 project budget includes consultant fees for design, construction documents and all other associated expenses. It is anticipated that an additional \$2,500,000 will be approved by the 2007 legislature to complete construction of the Project. Consultants short-listed for an interview will be sent a preliminary program of the proposed project.

Under the direction of the Architecture & Engineering Division, the design team will collaborate with staff from the MSP to confirm the needs, priorities and concepts needed to create additional space at the MSP Work Dormitory Housing Unit.

For more information contact Paul Blumenthal, Project Manager, A&E Division at (406) 444-3333.

ARCHITECTURAL PROJECT

MONTANA HERITAGE CENTER CAPITOL COMPLEX, HELENA, MT

A/E #25-14-01

Preliminary Project Budget: \$175,000

The Montana Historical Society, in existence since 1865 and with a current staff of 60 and an annual operating budget of \$4 million, manages a statewide collection of artifacts, artwork, books and photographic and document archives that preserve the history and tell the story of Montana and its peoples. The society, under statute, is charged with being the official repository for all state archives, including the legislature, all state agencies, many local government records, and gubernatorial and other elected officials' papers when they leave office.

The current home of the Montana Historical Society Museum is the Veterans and Pioneers Memorial Building at 225 North Roberts Street, immediately east of the State Capitol. This facility was constructed in 1952/53, with additions in 1970 and 1986, and consists of approximately 100,000 gross square feet of public and nonpublic space. An additional 30,529 gsf of administrative, research and archival space are located in an increasing number of satellite locations throughout the Helena area—with a present average increase in space needs of approximately 1200 gsf per year.

In order to address the increasing inadequacy of the existing museum to fulfill the mission of the Montana Historical Society and to provide for the future needs of a state historical museum, the 59th Montana Legislature authorized the acquisition, renovation, addition or construction of a Montana Historical Society Building – to be funded through a combination of state (\$7.5 million) and future-donated (\$30 million) funds. This authorization will allow the Montana Historical Society to provide an innovative and accessible facility, or combination of facilities existing and new that would compose a new Montana Heritage Center.

The purpose of this solicitation is to employ a full-service architecture team (Architect) to assist in the development of what will become the Montana Heritage Center, the goal being to provide a reasonably-sized, multiple-use facility, or combination of facilities, of institutional quality sufficient and capable of being phased-in to satisfy the society's needs and functions for the next 50-100 years and longer, one that is capable of leveraging additional state resources that may be achieved through the provision of necessary nonmuseum public and governmental functions.

The Architect will deliver the following products:

- **Master Plan.** The Architect will develop a comprehensive master plan document for a Montana Heritage Center that will accommodate the society's five programs: administration, historic preservation, publications, research/archives, and museum services. It should provide for innovative nonmuseum public and governmental multiple use. The Architect's services will include: programming analysis of current and future society operations; adjacency analysis based on programming; internal efficiency analysis of the interrelationships of different programs; public service

enhancements, including exhibit design, public meeting rooms, public service kiosks, museum store and restaurant; all of which should maximize visitor use and enjoyment and increase foot traffic to the center which might not have been a sole destination.

It will be the Architect's responsibility to verify and refine the area requirements and account for circulation, support spaces, codes, ADA, security, environmental controls, and mechanical/electrical requirements.

- **Site Evaluation.** The Architect will evaluate the continued use of the current Historical Society space for appropriate Heritage Center programs and evaluate various options related to adaptive renovation and expansion of the existing facility as well as options related to new and detached facilities. The Architect will evaluate a number of potential sites put forward by the state for the purpose of expansion or new construction and measure the responsiveness of each proposed site to the master plan.
- **Architectural Model/Collateral Materials.** The Architect will create architectural model(s) and collateral materials: illustrations, floor plans, site maps, publications, etc. to stimulate public interest, capable of use in fund raising.
- **Cost Estimates.** The Architect will provide preliminary estimates of projected construction and soft costs, as well as project ongoing operational costs: utilities, security, etc. for each phase of the proposed design.

By September 1, 2007, master planning, programming and schematic design phase, including model and collateral materials must be completed. Interviewed firms will be required to explain their approach to accomplish this goal. Fund raising will commence in late August, 2007. Scheduling and completion of additional architectural services: design development, construction documents, etc. will depend on the pace of fund raising.

The services to be provided by the Architect may be expanded to include master planning services for the Capitol Complex. Interviewed firms will be required to demonstrate the ability to add this function in a concurrent fashion with separate but parallel efforts meant to meet the schedule for the museum deliverables and enhance the site evaluation process by providing better overall understanding of the Capitol Complex context and potential multi-purpose use of a new Montana Heritage Center.

Respondents shall submit fully detailed information to provide the state with all information necessary to confirm qualifications and to demonstrate their team's level of experience in the master planning and design of museum facilities. Required information includes: qualifications of professional personnel to be assigned to the project; members of the design team who have previously performed work within the state of Montana; capability to meet project time constraints; present and projected workloads and related experience on similar projects.

For more information contact Joe Triem, Project Manager, A&E Division, at (406) 444-3327.

[END OF REQUEST FOR QUALIFICATIONS]

